



## Publishing Order Form

**Instructions:** Please complete the following form and return to TS Associates.

In addition to this form, we need you to provide the following documents:

- Articles of Organization (Domestic LLC) or Application for Authority (Foreign LLC)
- NYS Filing Receipt (from NYS Secretary of State)
- Certificates of Amendment or Correction (if applicable)

### Client Information

Contact Name: \_\_\_\_\_

Company Name (Optional): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax # (Optional): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Order Information

Entity Name: \_\_\_\_\_

County of Filing: \_\_\_\_\_

Check this box if you have filed any amendments or changes with NYS since filing your original documents.

### Filing Authorization

**By checking this box, I designate TS Associates as an authorized person of the company for the exclusive purpose of executing and filing the Certificate of Publication with the NYS Dept. of State on my behalf.**

**\*\* Please attach a copy of your filing documents and NYS Filing Receipt. \*\***

***Thank you for your business!***